

Accounting

Associate of Applied Science Degree

Program Director: Kerry Dolan

Upon completion of the Accounting Degree program, students will be prepared for employment in general accounting occupations. They will be prepared to work in public, private, or governmental agencies as accounting clerks, accounting technicians, bookkeepers, accounting support personnel, or payroll assistants.

Outcomes

Graduates are prepared to:

- Prepare financial records for a business.
- Prepare and interpret financial statements of a business while applying generally accepted accounting principles.
- Understand internal controls necessary in business organizations.
- Perform accounting functions for sole proprietorships, partnerships and corporations.
- Use computerized accounting software.
- Communicate professionally, both orally and in writing.
- Compute payrolls and prepare basic federal and state payroll tax forms and returns.
- Prepare basic income tax returns for individuals and businesses using commercial tax preparation software.

Estimated Cost

Estimated Resident Program Cost*

Tuition and Fees	\$6,380
Application Fee	\$30
Books/Supplies	\$4,720
Total	\$11,130

* **Fall 2016 MUS Student Health Insurance Premiums will be changing. Please check the Health Insurance website (<http://students.gfcmsu.edu/insurance.html>) and/or Student Central for confirmed premium rates. Students will be charged an additional fee of \$21 per credit for online/hybrid courses.**

Program Requirements

Many students need preliminary math and writing courses before enrolling in the program requirements. These courses may increase the total number of program credits. Students should review their math and writing placement before planning out their full program schedules.

GFC MSU Additional Graduation Requirement

Course	Title	Credits	Grade/Sem
COLS 103	Becoming a Successful Student +	1	_____

Course	Title	Credits	Grade/Sem
First Year			
Fall			
ACTG 101	Accounting Procedures I **,+	3	_____
BGEN 105	Introduction to Business +	3	_____
CAPP 120	Introduction to Computers +	3	_____
M 108	Business Mathematics **,+	4	_____
WRIT 101	College Writing I **,+	3	_____
Credits		16	

Spring			
ACTG 102	Accounting Procedures II **,+	3	_____
ACTG 180	Payroll Accounting **,+	3	_____
CAPP 156	MS Excel **,+	3	_____
COMX 115	Intro to Interpersonal Communc +	3	_____
Select one of the following:			
M 105	Contemporary Mathematics **,+	3	_____
M 121	College Algebra **,+	3	_____
Credits		15	

Second Year			
Fall			
ACTG 201	Principles of Fin Acct **,+	3	_____
ACTG 205	Computerized Accounting **,+	3	_____
CAPP 158	MS Access **,+	3	_____
Electives		4	_____
Credits		13	

Spring			
ACTG 202	Principles of Mang Acct **,+	3	_____
ACTG 211	Income Tax Fundamentals **,+	3	_____
BGEN 235	Business Law **,+	3	_____
CAPP 105	Short Courses: Computer Calc **,+	1	_____
CAPP 154	MS Word **,+	3	_____
WRIT 122	Intro to Business Writing **,+	3	_____
Credits		16	
Total Credits		60	

Course	Title	Credits	Grade/Sem
Suggested Electives			
BMGT 210	Sml Business Entrepreneurship *	3	_____
BMGT 215	Human Resource Management *	3	_____
BMGT 235	Management *	3	_____
BMGT 277	Principles of Strategic Mgmt *	3	_____
BMKT 225	Marketing *	3	_____
BMKT 240	Advertising *	3	_____
BMKT 242	Intro to Global Markets	3	_____
ECNS 201	Principles of Microeconomics	3	_____
ECNS 202	Principles of Macroeconomics	3	_____
PHL 110	Introduction to Ethics	3	_____
PSYX 100	Introduction to Psychology	3	_____
STAT 216	Introduction to Statistics **	4	_____
OR other courses with advisor approval			

- * Indicates prerequisites needed.
- ** Placement in course(s) is determined by placement assessment.
- + A grade of C- or above is required for graduation.