Health Information Coding Specialist

Certificate of Applied Science Degree

Program Director: Kristine Sher

This program is offered completely on-line.

Program Website (http://www.gfcmsu.edu/webs/hit/hiccertificates.html)

Health information coding is the transformation of verbal descriptions of diseases, injuries, and procedures into alphanumeric designations used for data retrieval, analysis, and claims processing.

Upon completion of the Certificate of Applied Science in Health Information Coding Specialist, students will be prepared to begin a successful career as a health information coding specialist. Students are prepared to sit for the National Certified Coding Associate exam administered through AHIMA (www.ahima.org).

The Health Information Coding Specialist Certificate program is approved through AHIMA and the Assembly on Education.

Outcomes

Graduates are prepared to:

• Use computer applications and software in maintaining health information in health records.
• Research and rely on knowledge in correct medical terminology, anatomy and physiology, pharmacology, and disease processes.
• Identify and apply accurate diagnostic and procedural codes for reimbursement.
• Exhibit professional communication skills in oral, written, and electronic formats.
• Maintain confidentiality of health information while developing a commitment to adhering to the standards of professional integrity, honesty, and fairness.
• Interact professionally in the healthcare environment with healthcare providers, patients/clients, and the public while understanding diversity among cultures and societies.
• Apply knowledge of health information technology to solve problems while utilizing critical thinking skills.

Estimated Cost

Estimated Resident Program Cost*

<table>
<thead>
<tr>
<th>Item</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition and Fees</td>
<td>$5,127</td>
</tr>
<tr>
<td>Application Fee</td>
<td>$30</td>
</tr>
<tr>
<td>Lab/Course Fees</td>
<td>$987</td>
</tr>
<tr>
<td>Books/Supplies</td>
<td>$2,513</td>
</tr>
<tr>
<td>Total</td>
<td>$8,657</td>
</tr>
</tbody>
</table>

* Fall 2019 MUS Student Health Insurance Premiums will be changing. Please check the Health Insurance website (http://students.gfcmsu.edu/insurance.html) and/or Student Central for confirmed premium rates. Students will be charged an additional fee of $21 per credit for online/hybrid courses.

Program Requirements

Many students need preliminary math, science, and writing courses before enrolling in the program requirements. These courses may increase the total number of program credits. Students should review their math and writing placement before planning out their full program schedules.

NOTE: Curriculum is based on a full time schedule.

GFC MSU Additional Graduation Requirement

<table>
<thead>
<tr>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>First Year Summer</td>
<td></td>
</tr>
<tr>
<td>AHMS 108 Health Data Content &amp; Struct &quot;*+&quot;</td>
<td>3</td>
</tr>
<tr>
<td>AHMS 144 Medical Terminology &quot;*&quot;</td>
<td>3</td>
</tr>
<tr>
<td>BIOH 112 Human Form and Function I &quot;*&quot;</td>
<td>4</td>
</tr>
<tr>
<td>CAPP 131 Basic MS Office &quot;*&quot;</td>
<td>3</td>
</tr>
<tr>
<td>HTH 180 Pharmaceuticals for HC Provdrs &quot;*+&quot;</td>
<td>1</td>
</tr>
<tr>
<td>Credits</td>
<td>14</td>
</tr>
<tr>
<td>Fall</td>
<td></td>
</tr>
<tr>
<td>AHMS 157 Healthcare Reimbursement Metho &quot;*&quot;</td>
<td>4</td>
</tr>
<tr>
<td>AHMS 160 Beginning Procedural Coding &quot;*&quot;</td>
<td>3</td>
</tr>
<tr>
<td>AHMS 164 Beg Diagnosis Coding: ICD-10 &quot;*&quot;</td>
<td>3</td>
</tr>
<tr>
<td>AHMS 201 Medical Science &quot;*&quot;</td>
<td>3</td>
</tr>
<tr>
<td>Select one of the following:</td>
<td></td>
</tr>
<tr>
<td>WRIT 101 College Writing I &quot;*&quot;</td>
<td>3</td>
</tr>
<tr>
<td>WRIT 122 Intro to Business Writing &quot;*&quot;</td>
<td>3</td>
</tr>
<tr>
<td>Credits</td>
<td>16</td>
</tr>
<tr>
<td>Spring</td>
<td></td>
</tr>
<tr>
<td>AHMS 158 Legal &amp; Rgtry Aspects Hlthcare &quot;*&quot;</td>
<td>3</td>
</tr>
<tr>
<td>AHMS 212 CPT Coding &quot;*&quot;</td>
<td>3</td>
</tr>
<tr>
<td>AHMS 213 ICD-10 Coding &quot;*&quot;</td>
<td>3</td>
</tr>
<tr>
<td>AHMS 285 HICS/Coding Professional Practice Experience &quot;*&quot;</td>
<td>2</td>
</tr>
<tr>
<td>M 140 College Math for Healthcare (OR any math in the MUS Core) &quot;*&quot;</td>
<td>3</td>
</tr>
<tr>
<td>Select one of the following:</td>
<td></td>
</tr>
<tr>
<td>COMX 115 Intro to Interpersonal Communc &quot;*&quot;</td>
<td>3</td>
</tr>
<tr>
<td>PSYX 100 Introduction to Psychology &quot;*&quot;</td>
<td>3</td>
</tr>
<tr>
<td>SOCI 101 Introduction to Sociology &quot;*&quot;</td>
<td>3</td>
</tr>
<tr>
<td>Credits</td>
<td>17</td>
</tr>
<tr>
<td>Total Credits</td>
<td>47</td>
</tr>
</tbody>
</table>

* Indicates prerequisites needed.
** Placement in course(s) is determined by placement assessment.
+ A grade of C- or above is required for graduation.

**Recommended Course: CCA Exam Preparatory Course**