

Health Information Coding Specialist

Certificate of Applied Science Degree

Program Director: Kristine Sher

This program is offered completely on-line.

Program Website (<http://www.gfcmu.edu/webs/hit/hiccertificates.html>)

Gainful Employment Program Information (<http://www.gfcmu.edu/webs/gepi/hics.html>)

Health information coding is the transformation of verbal descriptions of diseases, injuries, and procedures into alphanumeric designations used for data retrieval, analysis, and claims processing.

Upon completion of the Certificate of Applied Science in Health Information Coding Specialist, students will be prepared to begin a successful career as a health information coding specialist. Students are prepared to sit for the National Certified Coding Associate exam administered through AHIMA (www.ahima.org (<http://www.ahima.org>)).

The Health Information Coding Specialist Certificate program is approved through AHIMA and the Assembly on Education.

Outcomes

Graduates are prepared to:

- Use computer applications and software in maintaining health information in health records.
- Research and rely on knowledge in correct medical terminology, anatomy and physiology, pharmacology, and disease processes.
- Identify and apply accurate diagnostic and procedural codes for reimbursement.
- Exhibit professional communication skills in oral, written, and electronic formats.
- Maintain confidentiality of health information while developing a commitment to adhering to the standards of professional integrity, honesty, and fairness.
- Interact professionally in the healthcare environment with healthcare providers, patients/clients, and the public while understanding diversity among cultures and societies.
- Apply knowledge of health information technology to solve problems while utilizing critical thinking skills.

Estimated Cost

Estimated Resident Program Cost*

Tuition and Fees	\$4,882
Application Fee	\$30
Books/Supplies	\$3,105
Total	\$9,005

* Fall 2017 MUS Student Health Insurance Premiums will be changing. Please check the Health Insurance website (<http://students.gfcmu.edu/insurance.html>) and/or Student Central for confirmed premium rates. Students will be charged an additional fee of \$21 per credit for online/hybrid courses.

Program Requirements

Many students need preliminary math, science, and writing courses before enrolling in the program requirements. These courses may increase the total number of program credits. Students should review their math and writing placement before planning out their full program schedules.

NOTE: Curriculum is based on a full time schedule.

GFC MSU Additional Graduation Requirement

Course	Title	Credits	Grade/Sem
COLS 103	Becoming a Successful Student +	1	_____

Course	Title	Credits	Grade/Sem
First Year Summer			
AHMS 108	Health Data Content & Struct *+	3	_____
AHMS 144	Medical Terminology +	3	_____
BIOH 112	Human Form and Function I +	4	_____
CAPP 131	Basic MS Office +	3	_____
HTH 180	Pharmaceuticals for HC Provdrs +	1	_____
Credits		14	

Fall			
AHMS 157	Healthcare Reimbursement Metho *+	4	_____
AHMS 160	Beginning Procedural Coding *+	3	_____
AHMS 164	Beg Diagnosis Coding: ICD-10 *+	3	_____
AHMS 201	Medical Science *+	3	_____
WRIT 122	Intro to Business Writing **,+	3	_____
Credits		16	

Spring			
AHMS 158	Legal & Rgltry Aspcts Hlthcare *+	3	_____
AHMS 213	ICD-10 Coding *+	3	_____
AHMS 212	CPT Coding *+	3	_____
AHMS 298A	HICS/Coding-Prof Practice Exp *+	1	_____
M 108	Business Mathematics (or higher, excluding M 135, M 136, M 191A, and M 191B) **,+	4	_____

Select one of the following:			
PSYX 100	Introduction to Psychology +	3	_____
SOCI 101	Introduction to Sociology +	3	_____
COMX 115	Intro to Interpersonal Communc +	3	_____
Credits		17	
Total Credits		47	

* Indicates prerequisites needed.

** Placement in course(s) is determined by placement assessment.

+ A grade of C- or above is required for graduation.

****Recommended Course: CCA Exam Preparatory Course****