

Writing (WRIT)

Courses

WRIT 094 PCE Non-Credit WRIT Course

CEUs: 0-6

Term: (Based on sufficient demand)

Non-credit professional and continuing education (PCE) courses offered to provide condensed coursework to meet the needs of working students and professionals. These courses are eligible for Continuing Education Units (CEUs) and OPI Renewal Units and are transcribed on the student's continuing education transcript.

WRIT 095 Developmental Writing

Credits: 3

Term: (Currently not offered)

Prerequisite: Qualifying placement score within the past 3 years.

Developmental Writing prepares students for college-level composition in WRIT 101. Writing paragraphs and short essays provides a review and reinforcement of principles of English grammar and punctuation associated with successful college-level writing. Confidence and ability to write clear and effective sentences are assumed.

WRIT 098 Accelerated Developmental Writing

Credits: 1

Term: (F, S)

Prerequisite: Qualifying placement score within the past 3 years.

This course allows students who place into WRIT 095 Developmental Writing to complete their college writing requirements in one semester by enrolling concurrently in WRIT 098 Accelerated Developmental Writing and WRIT 101 College Writing I. Emphasis is placed on developing a familiarity with the writing process, development of ideas, topic selection, improving editing skills, and developing critical reading strategies.

WRIT 101 College Writing I

Credits: 3

Term: (F, S, Su)

Prerequisite: WRIT 095 with a grade of C- or higher, or qualifying placement score within the past 3 years.

Core Class: Written Communication

This class develops students' skills in reading and writing for academic purposes through reading and writing expository essays, argumentative essays, and research papers. Essay assignments emphasize structure, argument, development of ideas, clarity, style, and diction. Some sections include additional support for students with a qualifying placement score.

WRIT 104 Workplace Communications

Credits: 2

Term: (F, S, Su)

This course introduces trades students to various forms of written communication in the workplace, including memos, letters, email messages, incident or accident reports, technical documentation, cover letters and resumes. Emphasis is placed on clarity and professionalism in written work. A review and reinforcement of the principles of grammar is provided through editing practice.

WRIT 121 Intro to Technical Writing

Credits: 3

Term: (F, S based upon sufficient demand)

Prerequisite: WRIT 095 OR WRIT 104 with a grade of C- or higher, or qualifying placement score within the past 3 years. This course introduces students to the creation and evaluation of several kinds of written and oral technical communication. Students will gain experience in communication formats typical of technical careers, including electronic communication, memo writing, report writing, formal research writing, document design, grammar, usage, and style. Emphasis is placed on professionalism, critical thinking, analysis of audience, context, and purpose, as well as the ability to locate, synthesize, and analyze, organize, and present information effectively. Course assumes working knowledge of Microsoft Word.

WRIT 122 Intro to Business Writing

Credits: 3

Term: (Based on sufficient demand)

Prerequisite: WRIT 095 with a grade of C- or higher, qualifying placement score within the past 3 years, or consent of instructor.

This course introduces students to various forms of written communication in the workplace. Emphasis is placed on clarity, conciseness, accuracy, and professionalism in written work. Projects include business letters, memos, email messages, and various reports. A review and reinforcement of the principles of grammar is provided through editing practice.

WRIT 194 PCE Credit-Bearing WRIT Course

Credits: 1-6

Term: (Based on sufficient demand)

Credit-bearing professional and continuing education (PCE) courses offered to provide students and professionals condensed courses for skills upgrades, Professional Certification requirements, and as electives for the Associate of Arts (AA) or Associate of Science (AS) degrees. These courses may be eligible for financial aid for students pursuing the AA or AS degrees and are transcribed on the student's undergraduate transcript.

WRIT 201 College Writing II

Credits: 3

Term: (Based on sufficient demand)

Prerequisite: WRIT 101

This course emphasizes reading and writing for academic purposes in preparation for upper division coursework. Students are expected to read advanced-level texts, discuss those texts, and write about them. Essay assignments emphasize persuasive techniques, stylistic choices, and research for academic purposes past what is covered in WRIT101. The ability to write short essays is assumed.

WRIT 220 Business & Prof Writing

Credits: 3

Term: (F, S)

Prerequisite: WRIT 095

This course emphasizes the analysis and production of effective oral and written communication in the contemporary business environment. Topics include writing, researching, formatting, editing, and analyzing a variety of messages, audiences, and purposes using typical office documents (memos, letters, reports, instructions, proposals). Students are expected to write without faults in grammar.