

# Writing (WRIT)

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## Courses

### **WRIT 101 College Writing I**

Credits: 3

Term: (F, S, Su)

Prerequisite: Qualifying placement; if a student does not qualify, they may take Connections 101 or the WRIT 101 co-requisite model.

Core Class: Written Communication

This class develops students' skills in reading and writing for academic purposes through reading and writing expository essays, argumentative essays, and research papers. Essay assignments emphasize structure, argument, development of ideas, clarity, style, and diction. Some sections include additional support for students with a qualifying placement score.

### **WRIT 104 Workplace Communications**

Credits: 2

Term: (S)

This course introduces trades students to various forms of written communication in the workplace, including memos, letters, email messages, incident or accident reports, technical documentation, cover letters and resumes. Emphasis is placed on clarity and professionalism in written work. A review and reinforcement of the principles of grammar is provided through editing practice.

### **WRIT 121 Introduction to Technical Writing**

Credits: 3

Term: (F, S based upon sufficient demand)

Prerequisite: WRIT 104 with a grade of C- or higher, or qualifying placement score within the past 10 years; if a student does not qualify, they may take Connections 101 or the WRIT 101 co-requisite model.

This course introduces students to the creation and evaluation of several kinds of written and oral technical communication. Students will gain experience in communication formats typical of technical careers, including electronic communication, memo writing, report writing, formal research writing, document design, grammar, usage, and style. Emphasis is placed on professionalism, critical thinking, analysis of audience, context, and purpose, as well as the ability to locate, synthesize and analyze, organize, and present information effectively.

### **WRIT 201 College Writing II**

Credits: 3

Term: (F)

Prerequisite: WRIT 101

This course emphasizes reading and writing for academic purposes in preparation for upper division coursework. Students are expected to read advanced-level texts, discuss those texts, and write about them. Essay assignments emphasize persuasive techniques, stylistic choices, and research for academic purposes past what is covered in WRIT101. The ability to write short essays is assumed.

### **WRIT 220 Business and Professional Writing**

Credits: 3

Term: (S)

Prerequisite: WRIT 101 or WRIT 121

This course emphasizes the analysis and production of effective oral and written communication in the contemporary business environment. Topics include writing, researching, formatting, editing, and analyzing a variety of messages, audiences, and purposes using typical office documents (memos, letters, reports, instructions, proposals).